

Salt River Fire Department EMS Policies and Procedures

BLS Recertification



10/2015

409.01

PURPOSE

The purpose of this document is to clearly outline the process for a basic life support (BLS)-certified provider to follow to maintain certification.

POLICY STATEMENT

Maintaining a valid Arizona certification as an emergency medical technician is the responsibility of the individual member. EMS staff as outlined in this procedure will provide support, guidance, and record keeping.

PROCEDURE

1. Every two years, EMT's are required to have 24 hours of continuing education in required subjects. The Salt River Fire Department provides approved monthly continuing education classes that cover the subjects and hours required, these classes are optional to attend.
2. All notification of personnel, scheduling, and record keeping will be performed by the SRFD EMS Section. In case the EMT is audited the EMS battalion chief will have records to assist the EMT with DHS or NREMT.
3. The EMS Chief will make notification by e-mail to remind the EMT of upcoming recertification and this will take place 120 and 90 days prior to recertification.
4. Any member that does not attend the SRFD sponsored classes must attend a state certified EMT refresher course prior to their expiration date and submit documentation of successful completion to the EMS battalion chief, this will be at the employee's cost.
5. All departmental EMT's are required to have an online account with DHS and prior to recertification the EMT is to contact the EMS battalion chief to evaluate training hours for on-line recertification. Once the EMT meets the requirements the EMT will recertify online. Failure to have the

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correct hours and subject matter outlined by DHS and NREMT and provide inaccurate information are grounds for loss of certification.

STANDARD

DHS Rules and Regulations